1. **IDENTITAS**

|  |
| --- |
| **IDENTITAS** |
| Nama |  | Seksi |  |
| Jabatan  |  | Tanggal |  |
| Direktorat |  | No Dokumen  |  |
| Sub Direktorat |  |  |  |

**2. TUJUAN JABATAN**

|  |
| --- |
| **TUJUAN JABATAN** |
|  |

**3. TUGAS DAN TANGGUNG JAWAB**

**3.1. Tugas Managerial**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **TUGAS & TANGGUNG JAWAB** | **No.** | **INDIKATOR KEBERHASILAN** |
| 1 |  |  |  |

**3.2. Tugas Pokok Fungsional**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **TUGAS & TANGGUNG JAWAB** | **No.** | **INDIKATOR KEBERHASILAN** |
|  |  |  |  |

**3.3. Tugas Tambahan**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **TUGAS & TANGGUNG JAWAB** | **No.** | **INDIKATOR KEBERHASILAN** |
|  |  |  |  |

**4. DIMENSI**

|  |  |
| --- | --- |
| **No.** | **DIMENSI** |
|  |  |

**5. WEWENANG**

|  |  |
| --- | --- |
| **No.** | **WEWENANG** |
|  |  |

**6. HUBUNGAN KERJA**

**6.1. Hubungan dalam Perusahaan**

|  |  |  |
| --- | --- | --- |
| **JABATAN** | **TUJUAN** | **FREKUENSI** |
|  |  |  |

**6.2. Hubungan diluar Perusahaan**

|  |  |  |
| --- | --- | --- |
| **JABATAN** | **TUJUAN** | **FREKUENSI** |
|  |  |  |

**7. PERSYARATAN JABATAN**

**7.1 Kompetensi**

|  |  |
| --- | --- |
| **No.** | **KOMPETENSI STRUKTURAL** |
|  |  |

|  |  |
| --- | --- |
| **No.** | **KOMPETENSI TEKNIS** |
|  |  |

**7.2 Pendidikan**

**7.3 Pengalaman Kerja**

|  |  |
| --- | --- |
| **POSISI ( JABATAN )** | **MASA KERJA** |
|  |  |

**8. KEDUDUKAN DALAM ORGANISASI**

|  |
| --- |
| **KEDUDUKAN DALAM ORGANISASI** |
|  |